



**KENTUCKY REGISTERED SANITARIAN
EXAMINING COMMITTEE
275 EAST MAIN STREET, HS1E-B
FRANKFORT, KY 40621**

The meeting of the Registered Sanitarian Examining Committee was called to order on May 9, 2007 at 1:00, at Lake Barkley State Resort Park.

Those in attendance were:

Roy Foushee, Chair

Ed Cecil, West Area Director

Matt Rhodes, North Central Area Director

Beverley Joy Watkins, Executive Secretary

Guy F. Delius, Secretary-Cabinets' Representative

The committee discussed the acquisition of the Salvato Environmental Engineering Book for On-line use. It was mentioned that a university has this book online, but only students and faculty can access via special pass word info. Using the university to link has been ruled out. The Committee will further pursue gathering more information on using an on-line version of these educational books.

Current options for students are to:

- Students buy books on their own and incur full cost.
- Students use a discount vendor such as Half.com, for discount purchases
- Students see if local library has the book or online book
- LHD buy's books for students and incur the cost
- Students come to Frankfort to use study books.

Joy agreed to develop procedures to use, when students come to Frankfort to use the study books.

Motion for Roy-Matt to draft a letter for committee review to sanitarians outlining how they may best acquire the required study books.

Ed Cecil

Matt Rhodes, Seconded

All in Favor.

The Committee discussed the Registered Sanitarian 600 code.

Guy stated this code has not been well used in the past, but we should begin to code our times to this code when conducting Registered Sanitarian duties, such as R.S. meeting attendance, providing the exam, working on R.S projects, etc.

Roy Foushee discussed an R.S. news letter.

Roy is updating his computer and will be available to produce the first newsletter.

Roy will have the first version for committee review by next meeting.

Matt Rhodes provided a review of the KY Train Document.

The Committee reviewed and thanked Matt for the work.

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Matt to have final version to present at next meeting.

The Committee reviewed some questions on the R.S. Exam.
Joy will update the exam.

The Committee received a request for honorarium from the Retail Food Committee.
The request was submitted on the proper document, with the proper cover letter in the proper format. The request was to cover the costs of a speaker Dr. Kendra Nightingale from Colorado State University to give a presentation at the retail food conference.
Ed Cecil provided a Motion to approve up to \$600 for this speaker honorarium.
Matt Rhodes Seconded.
All in Favor.

Guy Delius provided a press release that was drafted and issued regarding the updated examination being used by the R.S. Committee. Guy reiterated that we need to continue to look for and highlight good things this committee and sanitarians are doing to help keep focus on environmental health.

Guy mentioned he will contact KET to pursue using our PR Video as fill space on KET.

The Committee discussed the term limit of Mr. Ed Cecil, and each person stated their admiration of Mr. Cecil's work and dedication to the Committee. Few Kentuckians have served in the capacity and with the length of service that Mr. Cecil has served. His work will long be remembered as being involved with moving this Committee forward.

The Committee reviewed and tallied the votes for the Region A replacement for Mr. Ed Cecil on the Committee. The Committee acknowledged that Ms. Juli Conner of Marshall County Health Department is the designee and recommended that Guy draft the letter for appointment. Motion to recommend Juli Conner be submitted as the replacement for Region A Director. Guy will be drafting a letter to Secretary Birdwhistell.

Joy provided a copy of our Registered Sanitarian Informational Brochures as developed by the Committee.
Joy will be drafting a letter back to University of Kentucky thanking them for distributing these during a public health week event.
Joy mentioned that these were provided at KPHA and at a recent Food Manufacturing Staff Meeting, to help raise awareness of our Sanitarian workforce.
These will be finalized and printed, and subsequently provided to all LHD's and through other venues for their use and distribution.

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The Committee reviewed our current budget and expenditures.

Some questions arose from the discussions regarding 06 revenues which didn't appear to be included in the document, no check was evident for 2006. The check may have been done in June 29, 2005 instead of 2006.

We will reconcile the difference and provide at next meeting.

Joy will be keeping a separate document from the Cabinet, so we may double check our expenditures and revenues to that of what the Cabinet has. This extra assurance step will be implemented immediately, and will review at next meeting.

5-10-07

Call to order by Chair Foushee

The Committee discussed the R.S. ID cards that will be sent to all Registered Sanitarians in a few months. Joy provided a draft "plastic" R.S. ID card that we are trying to have in place for mailing in July-August. The committee reviewed purchasing a card machine to produce our own cards, but costs would be prohibitive. The Committee agreed to purchase the ink, ribbons, cards, and other items needed to print on an existing machine this first year, and will review process for next year.

Motion to purchase the items and use an existing machine for active members.

Matt Rhodes.

Seconded, Ed Cecil.

All in Favor.

The Committee discussed thoughts of a member, that believed the criteria used for training (physical science) is too broad and may allow too many individuals into the field, who do not have an Environmental Health Background.

Guy stated the statute allows for environmental health, biological and physical sciences to be considered, when reviewing the transcripts for 24 semester hours of sciences. The Committee has previously sought academia and state personnel definitions for "physical sciences". A letter sent to Mr. David R. Cooke, Deputy Commissioner for the Department for Personnel Administration in November 2001 outlined the courses that would be considered for "physical sciences", and the Committee has been using these criteria as a guide since 2001.

The Committee discussed the pro's and cons of having a very narrow scope of employee to fill vacancies and discussed the States and local health departments current challenges in filling environmental health vacancies at the current time.

Ed Cecil mentioned a letter from 2001-2004 that he would locate on this topic.

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Guy would draft an additional letter to ECU and WKU and state personnel regarding what constitutes “physical sciences”, for the boards review and have as an update to this document.

The Committee reviewed Exam Evaluations as provided by applicants taking the exam.
The evaluations appeared to be good and favorable regarding the exam.
Joy will file these Evaluations in one file, so that we may be able to review at each meeting.

The Committee reviewed persons who successfully completed the R.S. Exam recently.
Motion to accept Mr. John Daniel Hendon as a new Registered Sanitarian,
Ed Cecil.
Matt Rhodes, Seconded.
All in favor.

Marie Ellis Brunette’s registration has expired. There is no reciprocity; therefore she would need to take the exam in order to reactivate the registration credential.

Roy Foushee will be providing the exam to 5 persons in Lexington.

Next meeting to be scheduled at Lake Cumberland SRP, on October 4-5, 2007.

